

Thursday, May 13, 2021

- **Call to Order**
 - Meeting called to order at 2:01 PM
- **Carolina welcomed new members and mentioned Polos.**
- **Approval of previous meeting minutes**
 - Abby Betts mentioned her error on attendance, it was notated with the highlighted numbers.
 - Motion to approve by: Tamara Castagnetta; seconded by: Berlin McIntosh
 - All in favor, minutes approved.
- **Updates and comments from the President**
 - Welcome new members!
 - Today observing and getting to know what Staff Council does. Carolina opened to new members to introduce themselves.
 - Sam Green, Julie, Amanda Rogers, Lauren Gaston, (three I couldn't hear), Jeremie, Sonja, and Brittny, Jerry
 - Some of our new members will carry on our tasks, welcome!
 - Officers and Committee Chairs:
 - Update HOW-TO folders
 - We need them ready for the new people. Make sure everything is explained and please do so in the next few weeks.
 - Attend June meeting to touch base with newly elected officers
 - We want to make the transition easy, encouraged to attend.
 - Brief report of accomplishments from this year – **send by May 25** (committee chairs only)
 - Doesn't have to be too elaborate. For example, scholarships – how many were given; staff appreciated – events we did and what was the attendance. Information for a year compilation beginning 2020. Send to Carolina no later than May 25.
 - Members continuing next year – consider serving as officer/committee chair
 - Polo shirts ready for delivery or pick-up
 - Some have them, there are some at the meeting, if you are not in person, stop by Carolina's office, or contact her to arrange delivery.
 - Exciting to have something that says Staff Council and a way to identify who we are. Take pride in what we do.
 - **THANK YOU** for your service to the Council!
 - Carolina said it has been a pleasure to work with the council. The council's work this year has been exceptional and more important than any other time. Thank

you for the support and encouragement and trusting her with this role – it was very special!

▪ **Staff Council Subcommittees**

- Employee of the Month Committee (Betty)
 - One more person to celebrate before we vote on employee of the year, Chris Garcia from Fine Arts. The recognition will be coordinated with the President’s office.
 - Employee of the Year
 - Qualtrics is ready to go. Once Chris is celebrated, the survey will go out for voting.
 - Looks different for computer and phone voting.
 - Alphabetical with nomination information
 - Employee of the Year gets a parking spot, Texas Caring for Texans Recognition and money among other things.
 - All that have won employee of the month gets to be in that.
 - Only out there for about 10 days for a short turn around
- Treasurer & Scholarship Committee (Ashley)
 - Treasurer is also the chair of scholarships. Ashley mentioned Dana and Tamara are really helpful when it comes to the scholarships. Helpful to know how to read a BSR as far as that role.
 - Changes have come, for example the scholarship amount has changed.
 - Update to the April report, which was already approved.
 - No changes, no income or out going for the operating fund. (First time for Ashley!)
 - Several scholarships were given out, ending in \$123,180.00
 - No changes in remaining accounts.
 - Approval of Treasurer’s Report
 - Betty Stocker motions to approve; Dane Glenn seconded.
 - All in favor, report approved.
- Staff Appreciation & Events Committee (Ronnie)
 - Nothing new to report.
 - Carolina asked Ronnie if we will be doing SnoCones for summer. Ronnie has not had a chance, Carolina mentioned later in the summer. Betty mentioned maybe in June or July when the mask mandate is lifted.
- Spirit Committee (Candice)
 - Nothing new to report
- Professional Development Committee (Jeff)
 - Nothing new to report.

- Communications & Outreach Committee (David)
 - Nothing new to report.
- Election Committee (David)
 - Nothing new to report.
- **University Committees**
 - Staff Excellence Award Committee: need two Staff Council representatives
 - Jeremie Middleton and Dane Glenn volunteered.
- **Old business**
 - Staff TEXAS Night (Ashley)
 - We are wanting to help get TEXAS running again. Each WT staff will get one ticket. They've been trying to work out how to get the ticket. Will be a paper voucher you take to the box office the night you want to go. We've made time and money investment, projectors, etc. We are excited! Many locals don't think about going. It's a fun night out. Will be Wi-Fi down there. An important part of the Canyon community, associated with Canyon, and something that is worth saving! Please plan to go!
 - Carolina added a benefit we want to extend to the staff committee. Great partnership with the museum so we can also be a part of it! We have some work to do – promote, bring awareness, etc. so they can enjoy it. Depending on how successful we are in getting out there, hopefully we can continue.
 - Ashley mentioned may try to broadcast it. Hope to bring back interest to the show.
 - Levi mentioned having a sign-up sheet as SSC so they may express interest.
 - Ashley thinks there will be a place to get the ticket. Call to reserve the date you want and the seat you want. Ashley is hoping to take all of IT and make it a department night, for example.
 - Sonja mentioned a few years ago, UPD and CPD welcome folks and represented departments. She said maybe our departments could volunteer time to do that. Get the idea of WT and TEXAS together. Ashley asked how they got in touch, Sonja said she will get in touch with the officer who arranged and will send info to Ashley. Betty asked if they were fed and Sonja said no.
 - Carolina mentioned that Ashley is our point of contact between Staff Council and the museum for now. Ashley mentioned if you have ideas, please send them her way. Stephanie was our lead, but she is now out, so Ashley will work on who the new connection is. Working out the details.
 - You can go to the museum for free with your gold card.
- **New business**
 - Summer Blood Drive hosted by Staff Council (Betty)

- Set for June 24. Can be better in Legacy (outside, heat = high pulse.)
- Will take appointments. We will send out announcements. \$10 Pak a Sak cards and a shirt.
- Does Staff Council want to do a door prize for staff members? Betty reached out Beth in Gold Card for a donation as well. Betty asked if there were any objections. Ashley thinks it is a great idea. Betty suggested a parking permit for it, Jerry said we couldn't do a door prize, but the department could purchase it.
- Betty mentioned we may have another one in July. Could advertise that anyone who donates at either is entered into a parking permit drawing.
- Carolina mentioned if anyone is interested in taking Betty's place as the blood drive coordinator, let Carolina know. Betty mentioned not a whole lot to do, just more of be the contact person.
- **Announcements**
 - Buffs @ Work Virtual Coffee Break: May 14, 2021, 2:00, Zoom
 - Founder is now in Staff Council, Beth Mowry! 😊
 - Beth mentioned partnering Staff Council and Buffs @ Work with sno cones and games or something similar at some point.
 - **All Staff meeting: June 8, 2021**
 - When we will announce the Employee of the Year, along with other awards and retirees. Is actually a lunch this time! 😊
 - Staff Summer Blood Drive: June 24, 2021
 - Carolina opened the floor to announcements or questions.
 - Carolina mentioned lots of leadership openings and committees and will become definite in June.
 - Carolina thanked the staff council again and said it has been an honor to work with them. Thanks to the officers and committee chairs and everyone.
- **Adjourn**
 - Meeting called to a close at 2:56 PM.

2019-2020 Staff Council Member	<i>Term</i>	<i>EEO Category</i>	<i>Present</i>	<i>Attended Since July 2020</i>
Betts, Abigail “Abby”	2022	EEO 3	Y	10
Broughton, Kendra	2021	EEO 5-7	Y	11
Castagnetta, Tamara	2021	EEO 3	Y	10
Copelin, Candice	2021	EEO 3	N	8
Eller, Ashley	2021	EEO 4	Y	9
Ellis, Sandra	2022	SSC	Y	11
Ferrara, Barbara	2022	EEO 5-7	N	5
Flatt, Kenneth	2021	SSC	Y	9
Galloway, Carolina	2021	EEO 1	Y	11
Glenn, Dane	2022	EEO 3	Y	9
Green, Ryan	2022	SSC	Y	11
Hall, Ronnie	2021	EEO 3	Y	10
McIntosh, Berlin	2022	EEO 4	Y	9
Melcher, Dana	2021	EEO 1	Y	9
Reid, Leo	2022	EEO 1	Y	9
Riggs, Cindy	2021	SSC	Y	10
Stocker, Betty	2021	EEO 3	Y	10
Sulik, Jeff	2021	EEO 1	N	6
Thompson, Sami	2022	EEO 3	Y	9

Webber, Darcy	2022	EEO 3	Y	9
Wilson, David	2020	EEO 3	N	10
Yildirim, Taryn	2022	EEO 4	N	10